

**KINGSTHORPE PARISH COUNCIL**  
**21 July 2021 at 7pm**

To: Cllr Ali, Cllr Ajayi, Cllr R Ball, Cllr S Beardsworth, Cllr Kilby-Shaw, Cllr B Lewin, Cllr E Miller, Cllr S Miller, Cllr O'Connor Cllr N Parekh, Cllr Newbury and Cllr T Ward.

You are summoned to attend a meeting of Kingsthorpe Parish Council to be held at: Kingsthorpe Community Centre, Mill Lane, Kingsthorpe, NN2 6RQ.

Members of the press and public are welcome to attend. You will be asked to adhere to any Covid safety measures put in place by the venue.

**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

**3. MINUTES:** To confirm the minutes of the Council meeting held on 16<sup>th</sup> June 2021. (copy herewith)

**4. MINUTES:** To confirm the minutes of the Extraordinary Council meeting held on 7<sup>th</sup> July 2021 (copy herewith)

**5. COMMITTEE REPORT:** To receive the report (minutes) of the Planning Committee meeting held on 7<sup>th</sup> July 2021 (copy herewith)

**6. POLICE AND PUBLIC SESSION (maximum 15 minutes)**

Members of the public are invited to ask questions and raise concerns and comment on any issue relating to the Parish Council.

A representative of the police will be present to give an update on policing matters.

**7. REPRESENTATIVES ON OUTSIDE BODIES**

- To receive a verbal report from the Police Liaison Representative

**8. KINGSTHORPE JETS YOUTH FOOTBALL CLUB**

To receive a presentation from Kingsthorpe JETS on the progress to date with the clubs plans for development of Kingsthorpe Recreation Ground.

**9. WORKING PARTIES**

- a. To receive the notes of the Community Plan working party meeting held on 22<sup>nd</sup> June 2021.
- b. To receive the notes of the Climate Change working party meeting held on 29<sup>th</sup>

June 2021 and to approve the recommendations of the group.

**10. VEHICLE ACTIVATED SIGNS**

**To consider the installation of vehicle activated speed signs within the Parish.**

**11. WELCOME TO KINGSTHORPE**

**To consider the installation of Welcome to Kingsthorpe signs within the Parish.**

**12. FINANCE AND BUDGET INFORMATION**

- a. To approve the payment lists for July (copy herewith)
- b. To receive a budget report showing expenditure for the year to date against budget. (copy herewith)
- c. To consider allocating a budget to community grants and to consider setting up a grants panel to review all community grants.

**13. MOTION to amend Kingsthorpe Parish Council documents to use more inclusive and gender-neutral language, Cllr Arbutnot to propose and Cllr E Miller to second that:**

The following changes are made to Kingsthorpe Parish Council documents to use more inclusive and gender-neutral language, making the following changes to all official documents and communications, including (but not limited to) the Standing Orders, Code of Conduct and Policies developed by the Council (both existing documents and any created in the future):

1. Change any instances of 'Chairman' to 'Chair'
2. Change any instances of 'Vice-Chairman' to 'Vice-Chair'
3. Change any instances of the pronoun 'he' to 'they' and 'his' to 'their or theirs' based on grammatical context (unless a document is referring directly to an individual named in the document, in which case the pronoun preferred by that individual should be used, or 'they' or 'their/theirs' if not known) In the Standing Orders, change section 3i to remove the following words: '...and stand when speaking' and 'The chairman of the meeting may at any time permit a person to be seated when speaking.'

**14. To confirm the appointment of co-opted members to committees and working parties.**

**15. Exclusion of the Press and Public**

The press and public will be excluded from item 11 due to the confidential nature of the business under the Public Bodies (Admission to Meetings) Act 1960

**16. STAFFING**

To receive an update from the working party on the appointment of a permanent Clerk.  
To confirm the appointment of a permanent Clerk and their associated contract and terms of appointment.

**17. ITEMS FOR INFORMATION ONLY**