



KINGSTHORPE PARISH COUNCIL

KINGSTHORPE LIBRARY WORKING GROUP

TERMS OF REFERENCE

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Terms of Reference

Purpose of the Working Group: To make recommendations to the full Council on how Kingsthorpe Parish Council can support the long-term future of Kingsthorpe Library

To pursue discussions with West Northamptonshire Council to seek options to make the best use of the Library building for community use

Membership: The working group will comprise of a minimum of 5 Councillors
Members of the public can be invited to join the working group as non-voting members only

Quorum: The quorum of the Working Group shall be 3 members

Frequency of meetings: Meetings to be convened as required

Undertakings:

1. To elect a Chair for each municipal year
2. Once approved and complete, the Working Group shall manage a handover process
3. To monitor the performance of the Library facilities from a Council perspective
4. Identify potential improvements to Parish Library facilities
5. Work with the Authority with the aim of improving the Parish Library Facilities
6. Report back to the full Council on the functioning and performance of the Library facilities as required