

**MINUTES OF THE THIRD ANNUAL MEETING OF KINGSTHORPE PARISH COUNCIL
HELD ON WEDNESDAY 17TH MAY 2023, 7PM, AT ST DAVID'S CHURCH, EASTERN
AVENUE SOUTH, KINGSTHORPE, NORTHAMPTON, NN2 7QB**

PRESENT: Cllrs, Titus Ajayi, Sam Kilby-Shaw, Michael O'Connor, Arthur Newbury, Manum Ali, Bryan Lewin, Steve Miller, Elaine Miller, Tony Ward, Eluned Lewis-Nichol, Rachael Ball, Sally Beardsworth, Dilip Kumar

ALSO PRESENT: Alison Barnes (Clerk), Cllr Sam Rumens (WNC)

ABSENT: Cllrs, Aishat Oguntuga, Nilesh Parekh

48/23 ELECTION OF CHAIR AND VICE-CHAIR

- 48.1 The Chairman opened proceedings and asked for nominations to elect a Chair of the Council. It was proposed by Cllr Kilby-Shaw, seconded by Cllr S Miller, and unanimously resolved that Cllr Ajayi be duly elected as Chair of the Council for the forthcoming municipal year
- 48.2 Cllr Ajayi signed the Declaration of Acceptance of Office, which was witnessed by the Clerk
- 48.3 Cllr Ajayi took nominations for the post of Vice-Chair of the Council. Proposed by Cllr S Miller, seconded by Cllr Beardsworth to elect Cllr Ball.
Proposed by Cllr Kilby-Shaw, seconded by Cllr Newbury to elect Cllr O'Connor. The vote was taken by a show of hands. Cllr Ball received the majority of votes, so duly elected as Vice Chair, for the forthcoming municipal year

49/23 APOLOGIES AND REASONS FOR ABSENCE

None received

50/23 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION

None notified

51/23 MINUTES

It was proposed by Cllr Beardsworth, seconded by Cllr Ball, and resolved by 10 votes for and 2 abstentions by Cllrs Ali and Kilby-Shaw, to receive and approve the minutes of the meeting held on Wednesday 19th April 2023 as a true record

19.14 Cllr Kumar attended the meeting

52/23 REPORTS FROM POLICE REPRESENTATIVES AND WEST NORTHAMPTONSHIRE COUNCILLORS

- 52.1 Cllr Rumens gave a verbal update regarding pothole repairs in the surrounding area. Following his inspection with Highways, Cllr Rumens is keen to push West Northants Council leadership to invest further in equipment and resurfacing projects. He would encourage everyone to either report via Street Doctor or to email him direct, on known areas
- 52.2 Cllr Beardsworth gave a verbal update regarding the Local Area Partnership meeting, with Northamptonshire region declaring 7 high pollution areas, 1 in Towcester and 6 in South Northants
- 52.3 The police were not present at this meeting

53/23 DEPUTATIONS FROM MEMBERS OF THE PUBLIC

None present

54/23 CHAIRMAN'S REPORT

The outgoing Chairman, Cllr Kilby-Shaw reported, that he attended a walkabout with Highways and the Deputy Clerk to establish suitable locations for Kingsthorpe In Bloom planters. Cllr S Miller thanked Cllr Kilby-Shaw for his hard work and efforts over the past two years

55/23 CLERK'S REPORT

Members received an update on actions/matters from the previous meetings

56/23 GENERAL POWER OF COMPETENCE

Members noted that the Parish Council, remains eligible to exercise its right to use the General Power of Competence

57/23 CALENDAR OF MEETINGS FOR THE 2023/2024 MUNICIPAL YEAR

- 57.1 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Newbury, and unanimously resolved to approve the schedule of meetings for the Planning and Climate Change Committee
- 57.2 It was proposed by Cllr E Miller, seconded by Cllr Ball, and resolved with 10 votes for and 1 abstention that every third Ordinary meeting of the Council will be held on a Saturday, at a fixed time of 2pm and held in alternative wards where possible
- 57.3 It was proposed by Cllr Ball, seconded by Cllr Kumar, and resolved by 11 votes for, 1 against and 1 abstention that the date and time for the Extra meeting to be Saturday 24th June 2023 at 2pm

58/23 APPOINTMENT OF COMMITTEES AND WORKING GROUPS

It was proposed by Cllr S Miller, seconded by Cllr E Miller, and unanimously resolved to approve the list of nominated Councillors for the following, with the amendment, that Cllr Ajayi to be elected to the Staffing and Finance Committee and Cllr Kumar to the Climate Change Committee

- 58.1 Planning Committee
58.2 Climate Change Committee
58.3 Staffing Committee
58.4 Finance Committee
58.5 Community Plan Committee
58.6 Library Working Group
58.7 Grants Panel
58.8 Events Working Group
58.9 VAS Signs Working Group

59/23 REPRESENTATION ON OUTSIDE BODIES

It was proposed by Cllr S Miller, seconded by Cllr E Miller, and unanimously resolved to approve the list of nominated Councillors for the following, with the amendment, to remove Cllr E Miller and to elect Cllr Lewis-Nichol as Council's Parish Path Warden representative

- 59.1 Police Liaison
59.2 Group Libraries Network
59.3 Parish Path Warden
59.4 Armed Forces Champion

60/23 BANK MANDATE FOR UNITY TRUST BANK

It was proposed by Cllr Beardsworth, seconded by Cllr Ward, and unanimously resolved to approve the bank mandate as Cllrs, Kilby-Shaw, Beardsworth, Ajayi, S Miller, and Lewin. This is to include paying by cheques, BACS, using a two-Councillor authorisation system

Adjourned at 20.05 and reconvened 20.12. Cllr Ali gave his apologies and left the meeting

61/23 COMMITTEES AND GROUPS

It was proposed by Cllr Beardsworth, seconded by Cllr Kumar, and unanimously resolved that the following minutes and verbal reports were received by Council, and all recommendations therein were approved by Full Council:

- 61.1 Community Plan Committee – 26th April 2023
61.2 Planning Committee – 9th May 2023
61.3 Climate Change and Environment Committee - 9th May 2023
61.4 Events Working Group - Kingsthorpe in Bloom

62/23 FINANCE

It was proposed by Cllr Beardsworth, seconded by Cllr Kumar, and resolved with 11 votes for and 1 abstention to receive and authorise payments for net expenditure as detailed totalling £6600.87

63/23 CHAIR'S ALLOWANCE

It was proposed by Cllr Beardsworth, seconded by Cllr Kilby-Shaw, and unanimously resolved that under section 15 (5) of the Local Government act 1972 the Council approve the Chair's allowance of £350 for the forthcoming year

64/23 TO CONSIDER PROVISION OF BLEED KIT AND DEFIBRILLATOR

The Deputy Clerk to contact Off The Streets to see what they do with bleed kits and if they can help with installation if Council provide grant funding

65/23 REVIEW OF TERMS OF REFERENCE

It was proposed by Cllr Beardsworth, seconded by Cllr Kilby-Shaw, and unanimously resolved to approve and adopt the Terms of Reference for the following:

- 65.1 Planning Committee
- 65.2 Climate Change and Environment Committee
- 65.3 Finance Committee
- 65.4 Staffing Committee
- 65.5 Grants Panel
- 65.6 Community Plan Committee
- 65.7 Library Working Group
- 65.8 VAS Signs Working Group
- 65.9 Events Working Group

66/23 RECEIPT OF AGENDAS AND MINUTES BY EMAIL

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Kumar, and unanimously resolved to approve the receipt of agendas and minutes by email under Section 8 of the Electronic Communications Act 2000

67/23 TO CONSIDER ANY CORRESPONDENCE RECEIVED

- 67.1 Members noted correspondence from Buckingham Palace
- 67.2 Members noted correspondence regarding Welford Road Embankment Repairs. The Clerk to contact Highways for further information

68/23 PROVISION OF FOUR-CYCLE RACKS ON ALEXANDRATERRACE

It was proposed by Cllr S Miller, seconded by Cllr Kilby-Shaw, and unanimously resolved to agree to take on any future maintenance responsibilities and financial implications for the proposed cycle racks, subject to there being no objections by landlords near the proposed location

69/23 ITEMS FOR INFORMATION ONLY

- 69.1 Cllr Beardsworth thanked members, the Litter Wombles', and the residents who came together for the Big Help Out event, during the Coronation weekend
- 69.2 Cllr Lewin advised he took part with other Sherwood Avenue residents, to help prepare the surface for sowing wildflower seeds on a local grass verge area
- 69.3 Cllr Newbury advised that the St David's free family event is taking place on August 12th, 2-5pm

70/23 DATE AND TIME OF THE NEXT MEETING

Members noted as Wednesday 21st June 2023 at 7.00pm, St David's Church, Eastern Avenue South, Kingsthorpe, NN2 7QB

**71/23 TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTER:
Land Registry - Land lying to the North of Greenhills Road NN3 9BN (Central Ave)**

- 71.1 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ball, and resolved with 10 votes for and 2 abstentions that the Council engage with a Solicitor to ascertain restricted covenants pertaining to Land lying to the North of Greenhills Road, off Central Ave
- 71.2 Council authorises the Clerk in consultation with Cllr Kilby-Shaw to act on behalf of, and to make a decision in the best interests of, the Council

The Chair thanked everyone for their contributions and there being no further business, he closed the meeting at 20.55

**Signed:
Chair**

Date: