

**MINUTES OF THE KINGSTHORPE EXTRAORDINARY MEETING HELD ON WEDNESDAY 22<sup>ND</sup> MARCH 2023, 7.00PM, AT ST DAVID'S CHURCH, EASTERN AVENUE SOUTH, KINGSTHORPE, NORTHAMPTON, NN2 7QB**

**PRESENT:** Cllrs, Sam Kilby-Shaw, Titus Ajayi, Tony Ward, Arthur Newbury, Sally Beardsworth, Michael O'Connor, Mamun Ali, Rachael Ball, Eluned Lewis-Nichol

**ALSO PRESENT:** Alison Barnes (Clerk) Cllrs Sam Rumens, Harry Barrett, Cheryl Hawes (WNC) PCSO's Barber, Bednarczyk, 4 members of the public

**ABSENT:** Cllrs, Elaine Miller, Steve Miller, Dilip Kumar, Bryan Lewin, Aishat Oguntuga, Nilesh Parekh

**31/23 APOLOGIES AND REASONS FOR ABSENCE**

Apologies were received from Cllrs, E Miller, and S Miller due to other commitments. Cllrs Lewin and Kumar due to work commitments. It was proposed by Cllr Kilby-Shaw, seconded by Cllr O'Connor, and unanimously resolved that the apologies be accepted

**32/23 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION**

None declared

*19.07 Cllr Lewis-Nichol arrived at the meeting*

**33/23 MINUTES**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr O'Connor, and resolved with 6 votes for and 3 abstentions to confirm the minutes of the meeting held on Wednesday 15th February 2023 as a true record of that meeting

**34/23 REPORTS FROM POLICE REPRESENTATIVES AND WEST NORTHAMPTONSHIRE COUNCILLORS**

- 34.1 PCSO Barber presented the crime report for March 2023. An increase in burglary and criminal damage. Current policing in the community has included additional patrols, increased visibility, targeting of individuals and groups, as well as working in partnership with various organisations to assist in solving the longer-term problems. Cllr Beardsworth thanked the Police for their efforts
- 34.2 Cllr Beardsworth gave a verbal report regarding the state of the area's roads and rising number of potholes. WNC to invest a further £4m grant on repairs during 2023/24, and with the help of effective machinery, Highways hope to get the jobs done more quickly
- 34.3 Cllr Barrett gave a verbal report regarding a distinct lack of oversight and care within the Children's Trust, that is affecting children in Kingsthorpe many thousands across the county. Cllr Barrett is working alongside 4 parish families and has been appointed to chair a SEND (special educational needs or disability) Scrutiny Review that should last between 6-9 months. He also met with Police Crime Commissioner and Chief Constable and will report back at a future meeting

**35/23 DEPUTATIONS FROM MEMBERS OF THE PUBLIC**

Two members of the public wished to make a deputation, but were advised by the Chairman the business was not related to procedures laid down in Standing Order 3 (d-g)

**36/23 PUBLIC HEALTH WEST NORTHAMPTONSHIRE COUNCIL**

Deferred

**37/23 BUS SHELTER**

Deferred

**38/23 REPORTS FROM MEMBERS SERVING ON OUTSIDE BODIES**

As Councils 21 Libraries Representative, Cllr Ward gave a verbal report regarding a meeting he attended. This included a talk on National Lottery grants of the Arts Council, England, and a feature on the Old Town Community. He also attended a Community Libraries Network meeting in Swindon.

- 38.1 With matters arising from items (19,1,2) subject to Council agreeing to the continued membership of 21GLN, Cllr Ward asked that members may wish to consider paying the full membership fee of £35 instead of an affiliated member due to the forthcoming opening of Kingsthorpe Library

### **39/23 CHAIRMAN'S REPORT**

Cllr Kilby-Shaw gave a verbal report regarding the Northamptonshire Larger Councils Partnership Meeting he had attended. He also received a presentation on the Armed Forces Covenant and an update on NCALC's work with the unitary Councils, including on the emerging work on Local Area Partnerships

### **40/23 CLERK'S REPORT AND ACTION LOG**

Noted. Cllr Ajayi enquired about an action relating to the removal of 30mph markings along Boughton Green Road, near All Saints Primary School, after the roundabout from Red House Road. The Clerk to chase up WNC

### **41/23 FINANCE**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Newbury, and unanimously resolved:

- 41.1 To receive and note the Bank Reconciliation for February 2023
- 41.2 To receive and note the budget report showing expenditure for the year to date
- 41.3 To approve and authorise payments for expenditure

### **42/23 COMMITTEES AND WORKING GROUPS**

It was proposed by Cllr O'Connor, seconded by Cllr Ball, and unanimously resolved to receive and note the minutes relating to:

- 42.1 Planning Committee meeting - Monday 6th March 2023
- 42.2 Climate Change & Environment Committee meeting - Monday 6th March 2023
- 42.3 Grants Working Group meeting – Monday 13th March 2023
- 42.4 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ball, and unanimously resolved to duly elect Cllr Kilby-Shaw onto the Events Working Group

### **43/23 THE CORONATION WEEKEND**

- 43.1 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ajayi, and unanimously resolved to allocate £2,500 to support £100 grants for community groups, voluntary organisations and groups of local residents who plan to host events and activities to celebrate the King's Coronation during Saturday 6 May to Monday 8 May 2023
- 43.2 That the Council authorises the Clerk in consultation with the Chair of the Grants Panel to act on behalf of, and to make a decision in the best interests of, the Council
- 43.3 That the Council approves in principle to support 'The Big Help Out' and to encourage members to volunteer themselves and give some of their time to help/support work being undertaken in their ward

*The meeting was adjourned at 20.10 and reconvened 20.16*

*At 20.11 Cllr Ali gave his apologies to the Chairman, left the meeting, and did not return*

### **44/23 PERSONNEL ADVICE AND SOLUTIONS LTD**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Beardsworth, and unanimously resolved to

- 44.1 To appoint Chris Moses as HR advisor to the Council
- 44.2 To approve the expenditure of £200 per month plus VAT

### **45/23 INTERNAL AUDITOR**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr O'Connor, and unanimously resolved to approve the appointment of Lynn Lavender, Ncalc Internal Audit Service for year-end audit

### **46/23 RISK ASSESSMENT**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved to approve and adopt the protocol

### **47/23 SYSTEMS OF INTERNAL CONTROL**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr O'Connor, and unanimously resolved to approve and adopt the protocol

### **48/23 ARMED FORCES COVENANT**

- 48.1 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Beardsworth, and resolved with 7 votes for and 1 abstention to uphold the Covenant.
- 48.2 In the presence of the Clerk, the Chairman duly signed the Covenant

48.3 It was proposed by Cllr Ajayi, seconded by Cllr Kilby-Shaw, and resolved with 7 votes for and 1 abstention to appoint Cllr Ajayi as Councils Armed Forces Champion

**49/23 21 GROUP LIBRARIES NETWORK**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Beardsworth, and unanimously resolved that Council wishes to become a full member and to approve the £35 membership fee

**50/23 TO CONSIDER ANY CORRESPONDENCE RECEIVED**

After much discussion regarding any restricted covenant on the Land off Central Ave, it was proposed by Cllr Ball, seconded by Cllr Ward, and unanimously resolved to purchase copies of the title plans from the Land Registry and to approve any expenditure

**51/23 FLORAL DISPLAYS**

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ajayi, and resolved with 7 votes for and 1 abstention that:

- 51.1 Council wishes to engage with Plantscape for the provision of its Parish 2023 Floral display
- 51.2 To approve expenditure of £5000
- 51.3 The Council authorises Cllrs, Kilby-Shaw, and Ball to make decisions in the best interests of, the Council with respect to location, and aesthetics

*It was proposed by Cllr Kilby-Shaw, seconded by Cllr Beardsworth, and unanimously resolved to extend the meeting by 15 minutes so the remaining business can be transacted*

**52/23 COUNCIL'S INSURANCE 2023-2024**

It was proposed by Cllr Beardsworth, seconded by Cllr Ball, and unanimously resolved:

- 52.1 To approve the insurance quotation by BHIB
- 52.2 To approve the £473.74 premium expenditure

**53/23 DONATION TO THE FOODBANK**

It was proposed by Cllr O'Connor, seconded by Cllr Beardsworth, and resolved with 7 votes for and 1 abstention to donate £843.77, from the remainder of the Grants 2022-23 budget to support the 4 U Community Café

**54/23 ITEMS FOR INFORMATION ONLY**

None

**55/23 DATE AND TIME OF THE NEXT MEETING**

To note the date as Wednesday 19th April 2023 at 7.00pm

**56/23 RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS:**

- 56.1 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Beardsworth, and unanimously resolved to accept the Staffing Committee recommendations and to appoint Sarah Wrighton as Deputy Clerk
- 56.2 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ball, and unanimously resolved to receive and note the two Allotment Valuations

The Chairman thanked everyone for their contributions and there being no further business, he closed the meeting at 21.06

**Signed:**  
**Chairman**

**Date:**