



KINGSTHORPE PARISH COUNCIL

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To Members of the Committee:

In accordance with Schedule 12, Para 10 (2) of the Local Government Act 1972, you are hereby summoned to attend a **STAFFING COMMITTEE MEETING** on **WEDNESDAY 10TH JANUARY 2024** commencing at **5.15PM**. The meeting will be held at the Kingsthorpe Baptist Church, High St, Kingsthorpe, Northampton NN2 6QF
Members of the press and public are cordially invited to attend

A Barnes

Alison Barnes
Clerk to the Council
3rd January 2024

AGENDA

1. **APOLOGIES AND REASONS FOR ABSENCE**
2. **DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION**
Members are reminded to declare any interests which may arise on matters for discussion at the meeting
3. **MINUTES**
To confirm the minutes of the meeting held on 30th October 2023
4. **DEPUTATIONS BY THE PUBLIC**
Members of the Public are invited to address the meeting in accordance with procedures laid down in Standing Order 3 (d-g)
5. **TO ALLOW THE LIBRARY MANAGER TO ATTEND AND ASSIST WITH ITEM 6 (1-5)**
6. **TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS:**
 - 6.1 To consider the recruitment of Library Assistants
 - 6.2 To consider a Job Description
 - 6.3 To consider an Advert
 - 6.4 To agree a closing date
 - 6.5 To make any decisions as appropriate
7. **LIBRARY MANAGERS CONTRACT OF EMPLOYMENT**
8. **ITEMS FOR INFORMATION ONLY**
For Committee Members to raise matters not requiring a decision
9. **TO AGREE A DATE AND TIME OF NEXT MEETING**