



KINGSTHORPE PARISH COUNCIL

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To Members of the Council:

In accordance with Schedule 12, Para 10 (2) of the Local Government Act 1972, you are hereby summoned to attend a **MEETING OF KINGSTHORPE PARISH COUNCIL** on **WEDNESDAY 21ST JUNE 2023** commencing at **7.00PM**. The meeting will be held at St David's Church, Eastern Avenue South, Kingsthorpe, NN2 7QB
Members of the Press and Public are cordially invited to attend

A Barnes
Clerk to the Council
14th June 2023

AGENDA

1. APOLOGIES AND REASONS FOR ABSENCE

2. DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting

3. MINUTES

- 3.1 To confirm the minutes of the Annual meeting held on Wednesday 17th May 2023
- 3.2 To confirm the minutes of the Extraordinary meeting held on Monday 5th June 2023

4. REPORTS FROM POLICE REPRESENTATIVES AND WEST NORTHAMPTONSHIRE COUNCILLORS

At each meeting shall be no more than 15 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chair

5. DEPUTATIONS FROM MEMBERS OF THE PUBLIC

An opportunity for members of the public to speak in accordance with procedures laid down in Standing Order 3 (d-g). *At each meeting shall be no more than 15 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chair*

6. PUBLIC HEALTH WEST NORTHAMPTONSHIRE COUNCIL

To receive a presentation on Supporting Independence Programme

7. DISQUALIFICATION OF COUNCILLOR NILESH PAREKH AS A MEMBER OF THE COUNCIL AND DECLARATION OF VACANCY OF OFFICE

- 7.1 To resolve in the office of Councillor Nilesh Parekh, a member of Kingsthorpe Parish Council, that he is disqualified pursuant to section 85 (1) of the Local Government Act, 1972
- 7.2 To declare that a vacancy has occurred in the office of Councillor Nilesh Parekh, a member of Kingsthorpe Parish Council, pursuant to section 85 (1) of the Local Government Act, 1972

8. CHAIR'S REPORT

To receive information

9. CLERK'S REPORT AND ACTION LOG

To receive information

10. REPORTS FROM MEMBERS SERVING ON OUTSIDE BODIES

- 10.1 To receive verbal updates from members who serve as representatives on outside bodies
- 10.2 To appoint a representative to the 21 group libraries network due to a resignation

11. COMMITTEES AND WORKING GROUPS

To receive the minutes of the Planning Committee Meeting - Monday 5th June 2023

12. FINANCE

- 12.1 To approve and authorise payments for expenditure as detailed totaling £6352.03
- 12.2 To receive a budget report showing expenditure for the year to date
- 12.3 To receive and note the Bank Reconciliations for April and May 2023

13. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN

- 13.1 To review and consider the report of the Internal Auditor
- 13.2 To approve the Annual Governance Statement (Section 1)
- 13.3 To approve the Annual Accounting Statement (Section 2)
- 13.4 To approve the electoral rights of inspection of accounts will begin on Friday 23rd June 2023 and end on Thursday 3rd August 2023 consistent with Sections 25 to 27 of the Local Audit and Accountabilities Act 2014. Public Notices will be issued on Thursday 22nd June 2023.
- 13.5 To note the Council's Asset Register for year ending 31-03-23

14. ANNUAL REVIEW OF COUNCIL'S POLICIES, PROCEDURES, AND PRACTICES

To approve and adopt the following polices:

- 14.1 To receive Report No. PC/03/6/23
- 14.2 Absence and Sickness
- 14.3 Breast Feeding
- 14.4 Code of Conduct
- 14.5 Complaints Procedure
- 14.6 Data Protection
- 14.7 Data Breach
- 14.8 Disciplinary
- 14.9 Equality and Diversity
- 14.10 Expenses
- 14.11 Financial Regulations
- 14.12 Grants
- 14.13 Grievance
- 14.14 Member-Officer
- 14.15 Model Publication Scheme
- 14.16 Records Retention Policy
- 14.17 Standing Orders

15. CALENDAR OF MEETINGS

To approve the schedule of Ordinary meetings for the remainder of the municipal year

16. KINGSTHORPE PARISH COUNCIL COMMUNITY CONSULTATION MEETING

To make any decisions as appropriate

17. LOCAL AREA PARTNERSHIPS BRIEFING SESSION – MONDAY 26TH JUNE 2023

To elect up to two delegates to attend

18. REMEMBRANCE DAY PARADE – SUNDAY 12TH NOVEMBER 2023

To decide if Council wishes to apply for a Temporary Road Closure Order under the Town Police Clauses Act 1847. To make any other decisions as appropriate

19. TO CONSIDER ANY CORRESPONDENCE RECEIVED

- 19.1 St David's 4U Community Cafe and Foodbank
- 19.2 West Northampton Shire Community Liaison Officer – Matters Arising Min Ref 06/21

20. ITEMS FOR INFORMATION ONLY

For Councillors to raise matters not requiring a decision

21. DATE AND TIME OF THE NEXT MEETING

To note the date as Wednesday 19th July 2023 at 7.00pm