

MINUTES OF THE KINGSTHORPE STAFFING COMMITTEE MEETING HELD ON MONDAY 30TH OCTOBER 2023, 6.00PM, AT KINGSTHORPE BAPTIST CHURCH, HIGH ST, KINGSTHORPE, NN2 6QF

PRESENT: Cllrs, Sam Kilby-Shaw, Mike O'Connor, Tony Ward, Titus Ajayi

ABSENT: Cllr Sally Beardsworth, Bryan Lewin

22/23 APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Cllr, Lewin due to other commitments. It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ajayi, and unanimously resolved that the apologies be accepted

23/23 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION

None declared

24/23 MINUTES

It was proposed by Cllr O'Connor, seconded by Cllr Ajayi, and unanimously resolved to confirm the minutes of the meeting held on 21st September 2023 as a true record

25/23 DEPUTATIONS BY THE PUBLIC

None

26/23 TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved

26.1 The Committee discussed the applicants and unanimously resolved to offer the position of Library Manager to Andrew Naylor

26.2 Based upon Mr Naylor's skills and experience it was decided to offer a salary starting at £35,000, however resolved to delegate salary negotiations to the Clerk, with authority to raise the scale if required. Furthermore, if the offer of employment were declined it was resolved Council would re-advertise the vacancy

26.3 Library Assistant Remuneration: It proposed by Cllr Kilby-Shaw, seconded by Cllr O'Connor, and unanimously resolved to recommend to the full Council a salary level of £21,269 - £23,484 (pro-rata)

26.4 Clerk Job Evaluation: The Committee used the scoring method guidance provided by SLCC and NALC salary scales

When Council was formed in 2021, Council scored 35, so NALC recommended a below substantive range of LC3 with a recommended salary scale of 33-36. Due to the current and future demands of the role which have changed over the last few years, Council now scores LC3 42, which falls above substantive. However it was recommended by the Clerk that due to assets and other considerations the Clerk job role should be classed as LC3 substantive. It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved that the remuneration of the Clerk is moved from scale 35 to 39 with immediate effect

27/23 DATE AND TIME OF NEXT MEETING

To be confirmed

There being no further business, the Chair closed the meeting at 6.15pm

Signed:

Dated: