

MINUTES OF THE KINGSTHORPE STAFFING COMMITTEE MEETING HELD ON THURSDAY 21ST SEPTEMBER 2023, 2.00PM, AT ST MARK'S CHURCH HALL, 13 ST MARK'S CRESCENT, KINGSTHORPE, NN2 8EG

PRESENT: Cllrs, Sam Kilby-Shaw, Bryan Lewin, Mike O'Connor, Tony Ward, Titus Ajayi

ABSENT: Cllr Sally Beardsworth

14/23 ELECTION OF A CHAIR

Cllr Kilby-Shaw opened the proceedings and asked for nominations to elect a Chair of the Committee. It was proposed by Cllr Ajayi, seconded by Cllr S Lewin, and unanimously resolved that Cllr Kilby-Shaw be duly elected for the remaining municipal year

15/23 APOLOGIES AND REASONS FOR ABSENCE

None received

16/23 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION

None declared

17/23 MINUTES

It was proposed by Cllr O'Connor, seconded by Cllr Ward, and resolved with 4 votes for and 1 abstention by Cllr Ajayi to confirm the minutes of the meeting held on 20th March 2023

18/23 ELECTION OF A VICE-CHAIR

It was proposed by Cllr Lewin, seconded by Cllr S Ajayi, and unanimously resolved that Cllr O'Connor be duly elected for the remaining municipal year

19/23 DEPUTATIONS BY THE PUBLIC

None

20/23 TO RESOLVE TO MOVE INTO CLOSED SESSION IN ACCORDANCE WITH THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 DUE TO THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IN RELATION TO THE FOLLOWING MATTERS

It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved

20.1 Members discussed the Clerks appraisal. It was then proposed by Cllr Kilby-Shaw, seconded by Cllr Ajayi, and unanimously resolved that the appraisal was satisfactory

20.2 It was proposed by Cllr O'Connor, seconded by Cllr Ward, and unanimously resolved to start the recruitment process for a Library Manager

20.3 After much discussion, it was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved to approve the Job Description as amended

20.4 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved to approve the salary scale at £33,500 - £36,500, per annum, pro-rotta

20.5 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ward, and unanimously resolved to approve the Advert as amended

20.7 It was proposed by Cllr Kilby-Shaw, seconded by Cllr Ajayi, and unanimously resolved that the closing date be Friday 20th October. Interviews to take place week commencing Monday 23rd October 2023

21/23 DATE AND TIME OF NEXT MEETING

Monday 30th October at 6pm. Venue to be confirmed

There being no further business, the Chair closed the meeting at 7.06pm

Signed:

Dated: